

# Virginia Opioid Abatement Authority Application for Individual Awards to Cities and Counties

**1. Contact Information**

- a. Name of City or County: \_\_\_\_\_ city    county
- b. Physical address: \_\_\_\_\_
- c. Mailing address: \_\_\_\_\_  
(if different than physical address)
- d. Contact Person for this application
  - i. Name: \_\_\_\_\_
  - ii. Job Title: \_\_\_\_\_
  - iii. Office Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_
  - iv. Email: \_\_\_\_\_

**2. Distribution Information**

- a. Provide the following regarding how the city or county has used (or is planning to use) its direct distributions (from the settlement administrator):
  - i. For the **Distributors Settlement**:

Amount of direct distributions received during FY2023 (Amounts can be found here)	
Amount appropriated by the governing body in FY2023	
FY2023 actual expenditures	
FY2023 encumbered but not yet expended	
FY2023 remaining unspent and unencumbered balance	
FY2024 anticipated direct distribution from Distributor Settlement (Amounts can be found here)	

ii. For the **Janssen Settlement**:

Amount of direct distributions received during FY2023 ( <a href="#">Amount can be found here</a> )	
Amount appropriated by the governing body in FY2023	
FY2023 actual expenditures	
FY2023 encumbered but not yet expended	
FY2023 remaining unspent and unencumbered balance	

iii. Provide a narrative reflecting the uses (actual or planned) of the direct distributions for the city or county from the Distributors and Janssen for both FY2023 and FY2024. Include a description of project(s) funded with these direct distributions, the target audience or population, names and responsibilities of subrecipients or contractors, and any outcomes that have been achieved. If no funds have been used, state the city or county's plans for these funds. (Attach additional sheets if needed).

b. Does the city or county intend to reserve any portion of its direct distributions from FY2023 or FY2024 for future year abatement efforts?

Yes

No

*If yes, see [Terms and Conditions](#) item #2.d.*

- c. Does the city or county intend to apply for the OAA's city or county "Gold Standard" incentive program in FY2023 and FY2024?

Yes

No

*If yes, complete the form entitled "[Application and Terms and Conditions to Receive OAA Incentive Funds](#)"*

- d. For each proposed project in FY2023 and FY2024, complete and attach Part 4 "Project Proposal" of this application. If there is more than one project, use the [additional project proposals](#) file. The total amount of funding requested should not exceed the amount for the city or county as published in this [document](#).
- e. Attach a copy of a resolution from the governing body of the city or county providing signatory authority. If the city or county is requesting the Gold Standard incentive, ensure this is noted in the resolution from the governing body. A [sample resolution](#) can be found in this application packet.

### 3. Signature

Signature section must be completed by the person designated with signatory authority in the resolution noted in Part 2.e of this application.

*"I swear or affirm that all information contained in and attached to this application is true to the best of my knowledge."*

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

**4. Project Proposal**

Complete the information below **for each project** the city or county is requesting to be funded.

a. Name of City or County: \_\_\_\_\_ city      county

b. Project name: \_\_\_\_\_

c. Contact Person for this application

i. Name: \_\_\_\_\_

ii. Job Title: \_\_\_\_\_

iii. Office Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

iv. Email: \_\_\_\_\_

d. Is this project:

A new effort for the city / county.

A proposed supplement or enhancement to a project or effort that is already in place.

How long has the project existed? \_\_\_\_\_

A combination of enhancing an existing project/effort with new components.

How long has the project existed? \_\_\_\_\_

e. Provide a brief narrative description of the proposed project.

f. Describe the objectives of this project

g. How was the need determined and how does that need relate to abatement?

h. Briefly describe (name or organization, description of role, budget, etc.) the organization(s), including any sub-recipients or contractors (if known) that will be involved in this project. Attach any contracts and/or memoranda of understanding/agreement. If not fully executed, a draft or a narrative describing the scope of services may suffice.

i. Who are the targeted beneficiaries, and how many persons are expected to participate per year?

j. Is the project classified as evidence-based?

Yes

No

*If yes, attach supporting information to this application.*

k. Is the project classified as evidence-informed?

Yes

No

*If yes, attach supporting information to this application.*

l. Has this project been certified or credentialed by a state/federal government agency, or other organization/non-profit?

Yes

No

*If yes, attach supporting information to this application.*

m. Has this project received any awards or recognition?

Yes

No

*If yes, attach supporting information to this application.*

n. Does this project have components other than opioid-related treatment as defined?

No, it is 100% related to opioid treatment

Yes, there are other substances involved

*If yes, what is the approximate percentage of the project that covers opioid-related abatement (i.e., 20% of the patients who seek services have opioid-related disorders)?*

o. Attach a budget for FY2023 and a budget for FY2024 with line-item details for the project. If carry-over of OAA funds from FY2023 into FY2024 is expected, include this in the line item budget.

p. Complete and attach the [project timeline workbook](#) for each project covering both FY2023 and FY2024

q. Complete and attach the [performance measurement workbook](#) for each project covering both FY2023 and FY2024

r. *(Optional)* Attach any letters of support, articles, or other items that may assist the OAA Board of Directors in making an award decision for this project.