

Virginia Opioid Abatement Authority Process for Allocation of Individual Distributions and/or Incentive Award to Collaborative Partnership Projects

Greetings to all Cities and Counties of the Commonwealth of Virginia.

The guidance below is for cities or counties for who any of the options below are true:

1. The city or county is seeking to contribute a portion of its OAA Individual Distribution to a Cooperative Partnership Project but is not applying for the balance of its available OAA Individual Distribution for local projects. In other words, the city or county has decided to leave a portion of their OAA Individual Distribution un-requested for this application cycle.
 - a. If true, please complete the form on pages 2-5 of this package and submit to info@voaa.us
 - b. This option **does not** require a governing body resolution or completion of the Individual Distribution Application

2. The city or county is seeking to contribute 100% of its available OAA Individual Distribution to the Cooperative Partnership Project.
 - a. If true, please complete the form on pages 2-5 of this package and submit to info@voaa.us
 - b. This option **does not** require a governing body resolution or completion of the Individual Distribution Application

3. The city or county is seeking to apply for the OAA's Gold Standard Incentive (optional) in addition to items #1 or #2.
 - a. If true, please complete all forms in this package.
 - b. This option **does** require a governing body resolution accompany it. A sample is contained in this package. It **does not** require completion of the Individual Distribution Application

The current application period for all awards mentioned in this letter closes May 5, 2023.

Please feel free to contact me if you have any questions on the applications or the award process.

Thanks and Regards,

Cecil "Charlie" Lintecum
Director of Operations
804-500-1811
clintecum@voaa.us
www.voaa.us

Virginia Opioid Abatement Authority Direct Distribution Information for Individual Distribution & Incentive Awards

1. Contact Information

- a. Name of City or County: _____ city county
- b. Physical address: _____
- c. Mailing address: _____
(if different than physical address)
- d. Contact Person for this application
 - i. Name: _____
 - ii. Job Title: _____
 - iii. Office Phone: _____ Cell Phone: _____
 - iv. Email: _____

2. Distribution Information

- a. Provide the following regarding how the city or county has used (or is planning to use) its direct distributions (from the settlement administrator):
 - i. For the **Distributors Settlement**:

Amount of direct distributions received during FY2023 (Amounts can be found here)	
Amount appropriated by the governing body in FY2023	
FY2023 actual expenditures	
FY2023 encumbered but not yet expended	
FY2023 remaining unspent and unencumbered balance	
FY2024 anticipated direct distribution from Distributor Settlement (Amounts can be found here)	

**Direct Distribution Information for Individual
Distribution & Incentive Awards**

i. For the **Janssen Settlement**:

Amount of direct distributions received during FY2023 (Amount can be found here)	
Amount appropriated by the governing body in FY2023	
FY2023 actual expenditures	
FY2023 encumbered but not yet expended	
FY2023 remaining unspent and unencumbered balance	

ii. For the **Mallinckrodt**

Amount of direct distributions received during FY2023 (Amount can be found here)	
Amount appropriated by the governing body in FY2023	
FY2023 actual expenditures	
FY2023 encumbered but not yet expended	
FY2023 remaining unspent and unencumbered balance	

iii. Provide a narrative reflecting the actual or planned uses of these distributions by the city/county for both FY2023 and FY2024. Include a description of project(s) funded, the target audience or population, names and responsibilities of subrecipients/contractors, and outcomes achieved. If funds have not been used, state the city/county's plans for them (use additional sheets if needed).

**Direct Distribution Information for Individual
Distribution & Incentive Awards**

b. Does the city or county intend to reserve any portion of its direct distributions from FY2023 or FY2024 for future year abatement efforts?

Yes

No

If yes, see [Terms and Conditions](#) item #2.d.

c. Does the city or county intend to apply for the OAA's city or county "Gold Standard" incentive program in FY2023 and FY2024?

Yes

No

If yes, complete the form entitled "Application and Terms and Conditions to Receive OAA Incentive Funds" on pages 6-7 of this package and sample resolution on page 8.

d. Does the city or county intend to allocate a portion or all of its Individual Distribution to a Cooperative Partnership project involving other cities and/or counties?

Yes

No

If yes, please notate how much from FY2023 and how much from FY2024 will be allocated and include the name of the project(s), and the participating cities and/or counties. (Use add additional sheets if necessary.)

**Direct Distribution Information for Individual
Distribution & Incentive Awards**

3. Signature section must be completed by a person designated with signatory authority for the governing board of the named city or county in this application.

"I swear or affirm that all information contained in and attached to this application is true to the best of my knowledge."

Signature _____

Print Name _____

Title _____

Date _____

Virginia Opioid Abatement Authority Application and Terms and Conditions for Cities and Counties to Receive OAA “Gold Standard” Incentive Funds

1. Contact Information

- a. Name of City of County: _____ city county
- b. Physical Address: _____
- c. Mailing Address: _____
(If different than physical address)
- d. Contact person for this application
- i. Name: _____
- ii. Job Title: _____
- iii. Office Phone _____ Cell Phone: _____
- iv. Email: _____

2. Agreements

The governing body of the city or county named in this application is applying to the OAA to receive the incentive that increases the city or county’s OAA Distribution by 25% for FY2023 and FY2024. To qualify for the incentive, the city or county agrees to the terms and conditions set forth for the OAA Distributions to Cities and Counties as well as the following requirements:

- a. The city or county will create and maintain separate accounting records for funds received from the OAA Distribution and from Direct Distribution in accordance with relevant guidance published by the Auditor of Public Accounts.
- b. The city or county voluntarily agrees to apply the requirements of Code of Virginia [§2.2-2370 \(A\)](#), to its Direct Distributions. These set of requirements are known as the “Gold Standard.”
- c. The city or county has adopted and attached a resolution noting that it will voluntarily agree to meet the OAA’s “Gold Standard” requirements in return for a 25% increase in OAA funding for FY2023 and FY2024

**Application and Terms and Conditions for Cities and Counties
to Receive OAA “Gold Standard” Incentive Funds**

3. Signature

Signature section must be completed by the person designated with signatory authority in the resolution noted in Part 2.c of this application.

“I swear or affirm that all information contained in and attached to this application is true to the best of my knowledge.”

Signature _____

Print Name _____

Title _____

Date _____

Virginia Opioid Abatement Authority

Gold Standard Incentive Only

Sample Resolution

RESOLUTION: Signatory Authority – Gold Standard Incentive from the Virginia Opioid Abatement Authority

WHEREAS, the insert name of city or county and insert “City Council” or “Board of Supervisors” seeks to mitigate and abate the impacts of the opioid epidemic in insert name of city or county; and

WHEREAS, the mission of the Virginia Opioid Abatement Authority (OAA) is to abate and remediate the opioid epidemic in the Commonwealth through financial support in the form of grants, donations, or other assistance; and

WHEREAS, the OAA has invited each city and county in Virginia to submit proposals for grants to support efforts to treat, prevent, and reduce opioid use disorder and the misuse of opioids in the Commonwealth; and

WHEREAS, the financial assistance offered by the OAA is needed to provide opioid mitigation and abatement efforts in insert city or county name; and

WHEREAS, the insert name of city or county voluntarily agrees to meet the OAA’s “Gold Standard” requirements in return for a 25% increase in OAA funding eligibility during Fiscal Years 2023 and 2024.

NOW, THEREFORE, BE IT RESOLVED, insert name of city or county insert “City Council” or “Board of Supervisors” hereby authorizes insert title of official to execute the Incentive application to the Virginia Opioid Abatement Authority, and to execute all documents in connection therewith.