



VIRGINIA OPIOID ABATEMENT AUTHORITY REQUESTS FOR PROPOSALS FROM AGENCIES OF THE COMMONWEALTH FOR 2025-2026

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Greetings to all Agencies of the Commonwealth of Virginia. The Virginia Opioid Abatement Authority (OAA) has launched its **Request for Proposals (RFP) from Agencies of the Commonwealth** for awards from the Opioid Abatement Fund for the **2025-2026 performance period**. The performance period for awards is October through September of each year.

New for the 2025-2026 cycle and forward: All proposals, documents, memoranda of understanding (MOU), reports, etc. **must** be completed and submitted through OAA's Web-based Grants Portal – www.voagrants.us. Information on how to access and use the system is available on OAA's website under [Grants Info](#).

- **All active awards must submit a renewal** proposal (and remain in compliance) to continue the award into the next performance period (whether additional funds are needed for the next performance period or not).
 - Carryforward of unexpended balances from the current performance period to the next require approval from the OAA or remaining unexpended balances must be repaid to the OAA.
- The OAA will accept proposals from **March 17 through May 27, 2025**. The total amount of funding available for this cycle is approximately **\$9.4 million**. Multiple awards, including renewals and amendments, will be made from these funds and no singular agency will receive all \$9.4 million. There is no guarantee that a submission results in an award.
- The RFP, guidance documents, and the OAA's [terms and conditions](#) are available on the OAA's [Grants Info](#) page under the State Agencies tab. Proposals must be in compliance with the national settlement agreements, Commonwealth's settlement [memorandum of understanding](#) (MOU), and Code of Virginia [§2.2-2370](#).
- In accordance with [Item 489.40, paragraph F.](#), Chapter 2, 2024 Special Session I, Acts of Assembly, the OAA *will only* consider proposals that are *within the scope* of the statutory authority of the agency to administer. OAA state agency awards shall be considered "*one-time*" in nature and *shall not create* an on-going obligation for the Commonwealth.
- The OAA will consider projects that range from one to five years, but **only awards projects one year at a time**. After the first year, the agency may request **up to four one-year renewals** for awarded projects. **Renewals are not guaranteed and are subject to the**
 - Availability of funds
 - Proposed or requested amendments and amounts
 - Agency's performance
 - Approval of the OAA
- Any agency of the Commonwealth may submit a proposal but only one proposal (which may contain multiple projects and include both new and renewal requests) per agency can be submitted. Each project must be entered separately in the Grants Portal. All projects must be combined into one summary proposal submission that priority ranks the projects and is signed by agency leadership. The portal's submission process will facilitate this process.
- **Executive Branch agencies** intending to submit proposals, whether new or renewal/amendments to current awards, must ensure any additional steps required by the Governor's Office are completed *before* final submission to the OAA.
- After the proposal window has closed, the OAA will conduct evaluation meetings as needed with each submitting agency, which may include negotiations to adjust the scope, budget, and/or other components of each proposal before presenting them to OAA's Grants Committee final consideration.
- Awarded agencies will receive a memorandum of understanding (MOU) to memorialize the [terms and conditions](#) of the award, including the project timeframe, award amount, performance measures, objectives, etc. The OAA will initiate the MOU process and, after it is executed, any appropriation and fund transfer processes that follow.

Please feel free to reach out to info@voaa.us if you have any questions on the RFP requirements, the Grants Portal, or any associated processes and the OAA team will be glad to assist you.

Thanks and Regards,

Cecil "Charlie" Lintecum
Director of Operations



1. Introduction

The Virginia Opioid Abatement Authority (OAA) was established by the General Assembly to abate and remediate the opioid epidemic in the Commonwealth through financial support from the Opioid Abatement Fund in the form of grants, donations, or other assistance, for efforts to treat, prevent, and reduce opioid use disorder and the misuse of opioids in the Commonwealth. Financial assistance offered through the OAA consists of settlement funds paid by prescription opioid manufacturers and companies in the prescription opioid distribution network that are allocated through Virginia’s [memorandum of understanding \(MOU\)](#) and *Code of Virginia §2.2-2370*.

The OAA serves to build partnerships between Virginia’s cities and counties, state agencies, and service providers to address abatement efforts in education, prevention, outreach, treatment, and recovery supports.

The statewide MOU and related statute require the OAA to distribute funds to the parties of the litigation, Virginia’s cities, counties, and state agencies. These entities may propose funding requests that include partnerships with other government agencies, non-profits, service providers, etc., with the understanding that the city, county, or state agency is ultimately responsible as the awardee. More information on the OAA is available [here](#).

2. Eligibility

State agencies of the Commonwealth may submit proposals in response to this Request for Proposals (RFP). **All proposals must be submitted through the OAA Grants Portal.** A [Quick Start Guide](#) and other training resources for the portal are available on OAA’s [Grants Info](#) webpage. To access the Grants Portal, visit: www.voagrants.us.

When determining if an entity qualifies as a “state agency,” the OAA will consider the following “four-way test.”

- a. Was the entity created by an act of the General Assembly or the state constitution?
- b. Does the entity fulfill a state-wide purpose?
- c. Does the General Assembly, Governor, Lieutenant Governor, Attorney General, or Supreme Court maintain direct budgetary and managerial control over the entity?
- d. Is the agency funded primarily with state budget funds (including state appropriated federal/special revenues)?

If an entity does not meet all four elements of this test, the entity should contact info@voaa.us to determine its eligibility to participate in this RFP.

NOTE: Virginia’s Public Universities and Colleges *are* eligible to submit proposals. Virginia’s Community Colleges *are* also eligible *but must* submit *through* the Virginia Community College System (VCCS).

3. Purpose of Proposals from State Agencies

The OAA is charged with providing financial assistance to fund evidence-based or evidence-informed methods, programs, or strategies that target individuals who have, or are at risk of developing opioid use disorder and any co-occurring substance use disorders or mental health conditions.

Proposals from state agencies will address how the agency plans to use the funds, including the details of each project along with a budget, objectives, and performance measures for each. Proposals must address opioid abatement strategies consistent with the “*List of Opioid Remediation Uses*” as found in [Exhibit E](#) of the various settlements. Proposals must be submitted in accordance with this RFP and must comply with statutory requirements outlined in the *Code of Virginia §2.2-2370*.

4. Statement of Priorities and Scope

All proposals must be submitted through the OAA Grants Portal at www.voagrants.us.

An agency may only submit one agency proposal, but that proposal may include multiple projects. If multiple projects are proposed, the agency must complete separate project proposals in the OAA Grants Portal and rank-order the projects by priority in the agency proposal. Each project must have its own budget, objectives, and performance measures. Agency leadership must endorse the submitted proposal.



Statement of Priorities and Scope Continued

In accordance with [Item 489.40, paragraph F.](#), Chapter 2, 2024 Special Session I, Acts of Assembly, the OAA will only consider proposals that are within the scope of the statutory authority of the respective agency to administer and OAA state agency awards shall be considered one-time in nature and shall not create an on-going obligation for the Commonwealth.

The OAA will consider projects that range from one to five years, but the OAA only awards projects one year at a time. After the first year, the agency may *request up to four one-year renewals for an awarded project*. Renewals are *not guaranteed* and are subject to the:

- a. Availability of funds
- b. Proposed or requested amendments and amounts
- c. Agency's performance
- d. Approval of the OAA.

Each OAA awarded project is required to request a renewal through the OAA Grants Portal for each performance period. However, after four optional renewals have been exhausted, the agency must submit the project(s) to compete through the full RFP process again after the renewal cycle.

The OAA is seeking proposals for the 2025-2026 performance period that are evidenced-based, evidenced-informed, innovative, and accomplish one or more of the following:

(Please note: Interdiction efforts *are not* considered an appropriate abatement usage of settlement funds)

- a. Expand, facilitate, or otherwise provide greater mobile treatment and crisis services;
- b. Reduce overdoses;
- c. Expand access to effective treatments
 - i. May include Medications for Opioid Use Disorder (MOUD), including programs providing treatment for criminal justice involved individuals;
- d. Support people in recovery;
 - i. May include supports for housing and transportation;
- e. Increase treatment and recovery resources for pregnant and parenting women as well as adolescents;
- f. Improve information and data sharing related to the opioid crisis in Virginia;
- g. Provide proactive outreach, screening, and healthcare connections;
- h. Identify and address needs and disparities in access to abatement efforts for people in traditionally disadvantaged communities;
 - i. May include gap analysis on supports needed to reduce stigma and increase engagement with treatment and/or recovery programs in these communities;
 - ii. May include a review of successful, evidence-based programs for opioid abatement to determine necessary modifications to address various cultural and environmental norms, stigma, beliefs, values, etc. that would increase the chance of successful implementation and adoption in these communities;
 - iii. Any proposals in this area should include partnering with experts from these communities from various backgrounds including academic and lived experience;
- i. Address workforce needs for providing abatement efforts;
 - i. May include programs providing credit toward certifications and/or degrees for Certified Peer Recovery Specialists (CPRS) based on the time, effort, education, and experience the certification process involves;
 - ii. May include certifications and/or degree programs that fast track CPRS into job pipelines that help abate the opioid epidemic;



Statement of Priorities and Scope Continued

- j. Development of programs that prevent and/or reduce the impact of opioid use disorder-related incarceration, treatment, and/or recovery within the foster care system;
- k. Increase resources for children and caregivers in kinship or fictive kinship care due to opioid use disorder-related incarnation, treatment, and/or recovery, and/or to prevent substance use among children in kinship or fictive kinship care;
- l. Other proposals that meet the requirements of *Code of Virginia §2.2-2370* and [Exhibit E](#).

5. New Proposal Requirements

All proposals must be submitted through the OAA Grants Portal at www.voaagrants.us.

A “project proposal” refers to the proposal for each individual project. An “agency proposal” is the consolidation and priority ranking of all project proposals signed by agency leadership. Only one agency proposal may be submitted per agency.

Each new project proposal requires the following information (listed in the order of the OAA Grants Portal):

- a. Indicate a Project Name;
- b. Select one of the following criteria the project meets;
 - i. A new effort for the agency.
 - ii. A proposed supplement or enhancement to a project or effort that is already in place (including how long the project has existed).
 - iii. A combination of enhancing an existing project/effort with new components (including how long the project has existed).
- c. Provide a brief narrative description of the proposed project;
- d. Explain whether the project is one-time in nature. If not, include a description of strategies for long-term sustainability once OAA funds are reduced or no longer available;
- e. Describe how the need was determined and how it relates to abatement;
- f. Describe any specific group(s) of individuals the project is designed to reach, and indicate how many individuals are expected to participate each year;
- g. Indicate whether the project has components other than opioid-related abatement as defined. If yes, indicate the approximate percentage of the project that covers opioid-related abatement (i.e. 40% of the patients who seek services have opioid-related disorders);
- h. Provide a budget narrative for the funding strategy of the project.
- i. Select the prioritized proposal area(s) related to the project (check all that apply);
- j. Describe how the project relates to the prioritized area(s) selected (for “Other proposals” describe how the project meets the *Code of Virginia* and/or [Exhibit E](#) requirements);
- k. Determine whether the geographic focus of the project is statewide or regional;
- l. Explain how the project addresses equity issues;
- m. Describe how the project aligns with state and/or federal mandates/priorities (those issued by the Governor, General Assembly, Congress, CDC, SAMHSA, DOJ, etc.);
- n. Briefly describe the organization(s), including sub-recipients, contractors, etc. involved with this project. Attach any contracts, MOUs, MOAs, etc. or a draft narrative of the scope of services;

Name of Organization	Amount of Funding	Description of Role	Status	Entity Type



New Proposal Requirements Continued

- o. Complete the **Budget – Personnel Expenditures** portion of the project proposal by indicating expenditures for new salaried staff and/or new hourly/wage/part-time staff;
 - i. Include all positions to be directly funded by the award that are positions working directly for the agency (contract positions should be listed as an operational line item).
- p. Complete the **Budget – Operating & Capital Expenditures** portion of the project proposal by indicating expenditures for operating and capital costs;
 - i. Include any operational expenses (administrative, supplies, rent, maintenance, sub-recipients, contracts, etc.) and/or capital expenses to be directly funded by the award.
 - ii. Indirect costs are not allowed for the recipient agency.
- q. Complete the **Budget Overview** portion of the project proposal by indicating any “Non-OAA Matching Funds” (if applicable), as well as the agency’s “OAA Requested Funding Sources”;
 - i. The “Expenses” section of this page is automatically calculated from the information entered in the Budget – Personnel Expenses and the Budget – Operating & Capital Expenditures sections of the project proposal.
 - ii. The “Revenue Grand Total” section and the “Expenses” sections of this page should reconcile after entering information into “Non-OAA Matching Funds (if applicable), and “OAA Requested Funding Sources” sections.
 1. Note: If the “Revenue Grand Total” and the “Expenses” sections of this page do not reconcile, an error message indicating “Total Requested Amount must be the exact match of the Total OAA Requested Funding Source” will display at the bottom of the page. **You will not be able to save this page and proceed with the project proposal, until these totals reconcile.**
- r. Complete the **Performance Measurement** portion of the project proposal by entering the applicable measures for this project (number of people projected to participate) under the appropriate corresponding year;
 - i. Review the OAA’s [Performance Measures Guidance](#) on the State Agency tab of the [Grants Info](#) webpage.
 - ii. At least 1 is required for each year that the project is intending to request funding.
 - iii. The agency may add alternate performance measures that better fit the project than the pre-populated measures at the bottom of this page under “Other”.
 - iv. The agency may provide any additional information regarding the performance measures selected (or added) as an optional addition to this portion of the project proposal (optional).
- s. Complete the **Objectives** portion of the project proposal and indicate the proposed start date and proposed completion date for each objective;
 - i. At least one objective must be entered into this section of the project proposal.
 - ii. You may provide any additional information regarding the objectives entered and timeline (optional).
- t. Complete the **Reference Information** portion of the project proposal by indicating yes or no for the following:
 - i. Is your project evidence based?
 - ii. Is your project evidence informed?
 - iii. Is your project certified/credentialed by a State or Federal Agency, or other organization?
 - iv. Has your project received any award(s) and/or recognition?
 - v. Is your project working with an organization with an established record of success?
 - vi. Do you have any additional supporting documents?
 1. For the questions that are answered as “yes”, you will need to either attach any additional narrative materials explaining the project, along with any research, data, plans, letters of support, articles, or other items, or provide a hyperlink to resources/information to assist the OAA in making an award decision for the project.



6. Renewals and/or Amendments of Current Awards

All proposals must be submitted through the OAA Grants Portal at www.voaagrants.us.

Agencies interested in renewing and/or amending a currently awarded project must submit a project renewal proposal to continue the project into the next period of performance whether or not additional funding is requested.

A “project proposal” refers to the proposal for each individual project. An “agency proposal” is the consolidation and priority ranking of all project proposals signed by agency leadership. Only one agency proposal may be submitted per agency.

Each renewal/amendment project proposal requires the following information (listed in the order of the OAA Grants Portal):

- a. Provide a narrative update on the status of the project;
- b. If amending, describe any impacts the amendment(s) has on the one-time in nature or long-term sustainability of the project;
 - i. If no changes, enter “N/A”.
- c. If amending, describe how the amendment(s) impacts the percentage of opioid related abatement involved;
 - i. If no changes, enter “N/A”.
- d. If amending, describe how the amendment(s) impact the specific group(s) of individuals this project was designed to reach and the number of individuals expected to participate per year;
 - i. If no changes, enter “N/A”.
- e. If amending, provide an explanation and any methodology related to the amendment;
 - i. If no changes, enter “N/A”.
- f. If amending, does the amendment have any effect on the project components other than opioid-related abatement as defined?;
- g. If amending, describe any impacts the amendment(s) have on the budget and funding strategy of this project;
 - i. If no changes, enter “N/A”.
- h. If amending, select any additional prioritized proposal areas that the amendment is related to;
 - i. If amending, describe how the project amendment(s) relate to the prioritized area(s) selected above (for “Other proposals” describe how the project meets the [Code of Virginia](#) and/or [Exhibit E](#) requirements);
 - i. If no changes, enter “N/A”.
- j. If amending, describe how the amendment impacts this project’s addressing of equity issues for Virginians;
 - i. If no changes, enter “N/A”.
- k. If amending, describe how the amendment impacts this project’s alignment with the state and/or federal mandates or priorities (those issued by the Governor, General Assembly, Congress, CDC, SAMHSA, DOJ, etc.) (Ex: How the project aligns with *Right Help, Right Now*);
 - i. If no changes, enter, “N/A”.
- l. Briefly describe the organization(s), including sub-recipients, contractors, etc. involved with this project. Attach any contracts, MOUs, MOAs, etc. or a draft narrative of the scope of services;

Name of Organization	Amount of Funding	Description of Role	Status	Entity Type



Renewals and/or Amendments of Current Awards Continued

- m. Complete the **Budget – Personnel Expenditures** portion of the project proposal by indicating expenditures for new salaried staff and/or new hourly/wage/part-time staff;
 - i. Include all positions to be directly funded by the award that are positions working directly for the agency (contract positions should be listed as an operational line item).
 - ii. Enter the amount of PP 2024-2025 funding expended/encumbered for approved personnel expenses.
 - iii. Indicate requested funding for personnel-related expenses for the PP 2025-2026 period of performance.
- n. Complete the **Budget – Operating & Capital Expenditures** portion of the project proposal by indicating expenditures for operating and capital costs;
 - i. Include any operational expenses (administrative, supplies, rent, maintenance, sub-recipients, contracts, etc.) and/or capital expenses to be directly funded by the award.
 - ii. Indicate the amount of PP 2024-2025 OAA awarded funding expended/encumbered for approved operating and capital expenses.
 - iii. Indicate requested funding for operating and capital expenses for the PP 2025-2026 period of performance.
 - iv. Indirect costs are not allowed for the recipient agency.
- o. Complete the **Budget Overview** portion of the project proposal by indicating any “Non-OAA Matching Funds” (if applicable), as well as the agency’s “OAA Requested” Funding Sources;
 - i. If applicable to the agency’s PP 2024-2025 award, indicate the amount of PP 2024-2025 “Non-OAA Matching Funds” that have been expended/encumbered.
 - ii. Indicate the amount of PP 2024-2025 OAA awarded funding expended/encumbered.
 - iii. The “Expenses” section of this page is automatically calculated from the information entered in the Budget – Personnel Expenses and the Budget – Operating & Capital Expenditures sections of the proposal.
 - iv. The “Revenue Grand Total” section and the “Expenses” sections of this page should reconcile after entering information into “Non-OAA Matching Funds (if applicable), and “OAA Requested Funding Sources” sections.
 - 1. Note: If the “Revenue Grand Total” and the “Expenses” sections of this page do not reconcile, an error message indicating “Total Requested Amount must be the exact match of the Total OAA Requested Funding Source” will display at the bottom of the page. **You will not be able to save this page and proceed with the proposal, until these totals reconcile.**
- p. Complete the **Performance Measurement** portion of the project proposal by entering the applicable measures for this project (number of people projected to participate) under the appropriate corresponding year;
 - i. Review the OAA’s [Performance Measures Guidance](#) on the State Agency tab of the [Grants Info](#) webpage.
 - ii. Indicate the PP 2024-2025 year-to-date (YTD) performance measures achieved.
 - iii. At least 1 is required for each year that the project is intending to request funding.
 - iv. The agency may add alternate performance measures that better fit the project that the pre-populated measures at the bottom of this page under “Other”.
 - v. The agency may provide any additional information regarding the performance measures selected (or added) as an optional addition to this portion of the proposal (optional).
- q. Complete the **Objectives** portion of the project proposal and indicate the proposed start date and proposed completion date for each objective;
 - i. At least one objective must be entered into this section of the proposal.
 - ii. You may provide any additional information regarding the entered objectives and timeline (optional).



Renewals and/or Amendments of Current Awards Continued

- r. Complete the **Reference Information** portion of the project proposal by indicating yes or no for the following:
 - i. If amending, does the amendment impact any of the following? If yes, provide an explanation regarding any change and update any necessary documentation/links.
 - ii. Is your project evidence based?
 - iii. Is your project evidence informed?
 - iv. Is your project certified/credentialed by a State or Federal Agency, or other organization?
 - v. Has your project received any award(s) and/or recognition?
 - vi. Is your project working with an organization with an established record of success?
 - vii. Do you have any additional supporting documents?
 - 1. For the questions that are answered as “yes”, you will need to either attach any additional narrative materials explaining the project, along with any research, data, plans, letters of support, articles, or other items, or provide a hyperlink to resources/information to assist the OAA in making an award decision for the project.

7. Definitions

The OAA’s Glossary of Terms can be found [here](#).

8. Executive Branch Agencies

Executive Branch agencies intending to submit proposals, whether new or renewal/amendments to current awards, should ensure they have followed any additional steps required by the Governor’s Office *before* final submission to the OAA.

9. General Guidelines

By submitting a proposal, the agency agrees that any awards resulting from this proposal will be administered following the OAA’s established [terms & conditions](#) and detailed in the MOU.

Proposals should include information that identifies the data used, the gaps identified, and the beneficiaries of the project(s) including specific geographical service area(s).

If multiple agencies wish to work together on a project, one agency must be identified as the *lead* agency who will serve as the fiscal agent and be *responsible* for applying, receiving the funds, making payments, and all reporting requirements. The *other collaborating agencies* should be included in the proposal *as sub-recipients* and an executed MOU describing the working relationship will be required before awarded funds will be transmitted. Agencies may enter into agreements with vendors and/or other sub-recipients as part of a project. The awarded agency is ultimately responsible for all vendors and sub-recipients.

Funds will be awarded yearly and on an upfront basis (not reimbursement based).

If an awarded agency is found to not be in compliance with the [terms and conditions](#) of the award, repayment of abatement funds may be required.

10. Financial and Award Guidelines

- a. The performance period for the awards will be October 1, 2025 -September 30, 2026.
- b. For approved awards, the OAA will initiate the appropriation and fund transfer processes.
- c. In accordance with *Code of Virginia §2.2-2370*, no support provided shall be used by the recipient:
 - i. To supplant funding for an existing program or continue funding an existing program at its current amount.
 - ii. For indirect costs incurred in the administration of the financial support.



Financial and Award Guidelines Continued

- d. Administrative costs that are new to the recipient for the purposes of government oversight and management of an abatement program to include managing and monitoring of expenses, collecting data, and making reports are considered allowable direct costs.
 - i. New costs are defined as hiring an employee or contractor or increasing the hours of an employee or contractor to meet the oversight and management needs.
 - ii. Utilizing abatement funds for a current employee's costs is considered supplanting and not allowed per *Code of Virginia §2.2-2370*.
- e. The terms and conditions outlined in this request for proposals (RFP) are incorporated and included as standard conditions for all projects.
- f. Each recipient agency must adhere to existing practices, policies, directives, and applicable laws when establishing new positions. For example, only the General Assembly can authorize an increase in an executive agency's maximum employment level (MEL).
- g. Pursuant to [Item 489.40, paragraph F.](#), Chapter 2, 2024 Special Session I, Acts of Assembly, each recipient agency must ensure their respective OAA-funded effort does not create any ongoing obligations for the Commonwealth.
- h. OAA awarded funds shall not be used for or connected to any legislative advocacy efforts throughout the Commonwealth.
- i. For any awards that include carryforward from the 2024-2025 performance year, awarded agencies will need to complete and submit a Carryforward True-Up Report (in the OAA Grants Portal) by 11:59 pm on October 15, 2025. This report will allow agencies to report the final carryforward amount from the 2024-2025 performance year.
 - i. The OAA will determine if the final reported amount requires an amendment to be considered for approval and will advise any agencies impacted.
- j. For new awarded agencies, the formal execution of a memorandum of understanding (MOU) between the OAA and the recipient agency will form the basis of the award. For agencies with existing OAA awards approved for a subsequent year, the appendices will be modified to reflect the terms approved by the OAA Grants Committee for the award. Existing agencies with awarded new projects will have additional appendices added to reflect the newly awarded projects.
 - i. Upon completion of the MOU and/or appendices and the OAA's receipt of required payment coding information, the OAA will work with its fiscal agent (DBHDS) to transfer the approved appropriation and funding as soon as practically possible on or after October 1, 2025; however, the OAA reserves the right to withhold funding if MOU conditions have not been met.
- k. Each recipient agency is responsible for planning alternative future year funding sources and for developing plans to either sustain the project(s) should OAA funds no longer be available, or to conclude the project(s).
- l. Each project proposal submitted to the OAA is required to include performance measures. If a proposal is revised during the review process to include scope changes and different funding recommendations, then the performance measures will need to be updated to reflect the approved scope and/or budget. In these cases, the recipient will work with the OAA to revise or update the performance measures that will be used for the award.
- m. Recipients agree to submit for review any public-facing materials including online materials, videos, printed materials, advertisements, etc., to the OAA prior to finalizing/releasing those materials. The OAA may require its name, logo, and certain wording to be included in these materials, indicating the project received OAA funding.



11. Available Funding for State Agencies for 2025-2026 Performance Period

The estimated total budget for OAA awards to state agencies for the 2025-2026 performance period is **\$9.4 million** inclusive of new proposals and renewal/amendments or current awards. Based on the current estimates of known and potential settlements, it is likely that funding will continue to exist to support OAA awards to state agencies at least through 2039, however the amount of funding from settlements will decline in future years. For this reason, programs funded through this mechanism should not be considered permanent in nature. Multiple awards will be made from these funds. No singular agency will receive all \$9.4 million.

12. Timeframe for RFP Process

The OAA will **accept proposals in the OAA Grants Portal between March 17th and May 27th, 2025**. The OAA is available to answer questions during this timeframe. Final proposal submissions should all be submitted in the Grants Portal by 11:59 pm on Tuesday, May 27, 2025.

After the proposal period closes, the OAA will review proposals for completeness and the criteria listed in Section 14 below. After the review period, the OAA will communicate with the submitting agencies, including negotiations with the agency to potentially adjust the scope, budget, project priority, and other components of each proposal before presenting them to the OAA Grants Committee for final consideration.

The OAA’s Grants Committee will **determine state agency 2025-2026 awards on August 1st, 2025**. For approved awards, the OAA and the agency will execute a memorandum of understanding (MOU) to memorialize the **terms and conditions** of the award, including the project timeframe and objectives. The OAA’s standard terms and conditions as well as any conditions and/or contingencies approved by the Grants Committee are not negotiable. The OAA will initiate the MOU process in the **OAA Grants Portal** and, after it is executed, any appropriation and funds transfer process that follows.

The OAA anticipates finalizing the MOUs and transmitting the awards in October 2025.

Proposal Window Opens	March 17, 2025	OAA to Send Award Recommendations to State Agencies for Review/Feedback	July 15, 2025
Last Day to Accept 2024-2025 Awards	May 27, 2025	Grants Committee Award Determinations	August 1, 2025
Proposal Window Closes at 11:59 pm (OAA Grants Portal)	May 27, 2025	Finalized MOU & Award Transmittal	September-October 2025
Evaluation of Proposals & Negotiations with Agencies	June 9, 2025 – July 2, 2025	Subsequent Proposal Windows	Mid-March – Mid/End of May Each Year

13. Reporting Requirements

Annual reports are required for each awarded project and include both financial and performance measurement data. Annual reports for the 2025-2026 performance period will be completed and submitted through the Grants Portal. Annual reports are due November 15 of each year.

All awarded agencies are also required to complete and submit the Carryforward True-up Report through the Grants Portal after the performance period closes to “right-size” any estimated (include zero) carryforward amount approved by the OAA’s Grants Committee. Carryforward True-up reports are due October 15 of each year.

14. Evaluation Criteria

Proposals will be reviewed by the OAA on a competitive basis. The OAA may share information about proposals with the general public and may choose to accept public comments regarding the proposals. The OAA Grants Committee will determine awards based solely on the Committee’s discretion and in accordance with settlement agreements, the Virginia Allocation Memorandum of Understanding, the *Code of Virginia*, and any Virginia court orders that may apply. There is no formal appeal process for decisions on state agency proposals.



Evaluation Criteria Continued

Proposals will be evaluated as follows:

- a. Adherence to minimum requirements
 - i. Eligibility to apply in accordance with Section 3 above.
 - ii. Compliance with settlement terms and *Code of Virginia 2.2-2370 (A)*
 - a. Example: [Exhibit E](#) from Distributors and Janssen Settlements
 - iii. Compliance with [terms and conditions](#) of this funding opportunity; and
- b. Achievement of statutorily enumerated priorities in *Code of Virginia §2.2-2370 (B)*
 - i. Specifically, proposals that accomplish the following:
 - a. Collaborate with an existing program or organization that has an established record of success treating, preventing, or reducing opioid use disorder or the misuse of opioids;
 - b. Treat, prevent, or reduce opioid use disorder or the misuse of opioids in a community with a high incidence of opioid use disorder or opioid death rate, relative to population;
 - c. Treat, prevent, or reduce opioid use disorder or the misuse of opioids in a historically economically disadvantaged community; or
 - d. Include a monetary match from or on behalf of the agency, with higher priority given to an effort with a larger matching amount; and
 - c. Extent to which the proposal addresses one or more of the items listed above in Section 4, items a through l.
 - d. The equity with which the results of the proposal are spread across the Commonwealth in accordance with *Code of Virginia §2.2-2368 (4)*.

15. Evaluation Process

After the proposal period closes, the OAA will review proposals for completeness and how the criteria listed in Section 14 above are addressed. As stated in Section 12 above, after the review period, the OAA will conduct an evaluation of the submitted state agency proposals, which may include negotiations with the agency to potentially adjust the scope, budget, project priority, and other components of each proposal before presenting them to the Grants Committee for final consideration.

If an agency prefers not to negotiate requested changes by the OAA, the agency may withdraw the proposal.

There is a limited amount of funding available that the OAA Grants Committee must award in an equitable manner across the Commonwealth in accordance with *Code of Virginia §2.2-2368 (4)*.

There is no guarantee that submitting a proposal will result in an award. As stated in Section 11 above, no singular agency will receive all \$9.4 million.

16. How to Submit a Proposal

All proposals must be submitted through the OAA Grants Portal at www.voaagrants.us.

- a. Complete proposals for **new** projects include the following:
 - i. Completed **Project Proposal** for each project as detailed in Section 5 above;
 - ii. Completed **Budget** for each project;
 - iii. Completed **Performance Measurements** for each project.
 - iv. Completed **Project Objectives** for each project;
 - v. Completed **Summary of Agency Proposal** that includes the name of each project and if multiple projects are included in the proposal, the agency's priority ranking.



How to Submit a Proposal Continued

1. Note: This summary is completed in the OAA Grants Portal after all proposals have been completed and before submitting the agency's proposal for e-signature.

***Please note only 1 agency proposal per agency will be accepted:*

Submit all project proposals in priority order and obtain e-signature for the agency proposal in the [OAA Grants Portal](#) **on or before 11:59pm, May 27, 2025.**

- b. Complete project proposals for **renewals and/or amendments** of current awarded projects include the following:
 - i. Completed **Project Proposal** for each project as detailed in Section 6 above;
 - ii. Completed **Budget** for each project;
 - iii. Completed **Performance Measures** for each project.
 - iv. Completed **Project Objectives** for each project.
- c. If an agency has both new projects and requests to renew/amend current projects, all project proposals must be included in the **Agency Summary of Proposal** that ranks all projects in the agency's priority order.

Submit all project proposals in priority order and obtain e-signature for the agency proposal in the [OAA Grants Portal](#) **on or before 11:59pm, May 27, 2025.**