



# OAA Web-Based Grants Management Portal

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MARCH 5, 2025

**MATT TERRILL**  
**OAA SR. BUSINESS ANALYST**



# *Introductions*

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- Charlie Lintecum – Director of Operations
- Matt Terrill – Business Analyst



# *Agenda*

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- Portal Features
- Registration/Access
- System Overview
- Project Proposal Walkthrough



# Proposal Cycle and Portal Dates

<b>State Agency Cycle</b>			
<b>Activity</b>	<b>Date</b>	<b>Comments</b>	<b>Registration Links</b>
State Agency Portal Training	3/5/2025		
Proposal Window Opens:	3/14/2025		
Open Q&A/Support Webinar:	4/16/2025	Open hour for questions and/or tech issues	<a href="#">Registration Link</a>
Open Q&A/Support Webinar:	5/14/2025	Open hour for questions and/or tech issues	<a href="#">Registration Link</a>
Open Q&A/Support Webinar:	5/21/2025	Open hour for questions and/or tech issues	<a href="#">Registration Link</a>
Proposals Submitted by:	5/27/2025		
Post Recommendations:	7/25/2025		
Grants Committee Meeting:	8/1/2025	Virtual	



## *Portal Features*

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- State Agency Project Proposals
- Award/MOU Details
- Annual Reporting For Each Project
- Carryforward Reporting
- Project Historical Lookup
- Account/Project Communications



# State Agency Registration

\* Organization Type

Select Organization ▼

\* City/County/State Agency Name

🔍 Search City/County/State Agency Name

Additional cities/counties can be selected once registration has been completed.

\* Upload Signed Letterhead

 **Upload Files** Or drop files






If primary contact for city/county, please include signed letterhead stating so

 [Download Sample letter for Primary Contact](#)

**Register**



# Dashboard Overview

-  Dashboard
-  Grants Management
-  Members
-  Historical Downloads
-  Communications

## Dashboard

<b>\$0</b> Amount Awarded	<b>0</b> Applications Awarded	<b>0</b> Opportunities Available	<b>0</b> Applications Near Due Date
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### Applications

<b>In Progress (0)</b>	<b>Submitted (0)</b>	<b>Under Review (0)</b>	<b>Assigned Back (0)</b>	<b>Awarded (0)</b>	<b>Closed (0)</b>	
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# Dashboard Overview cont.

## Applications

In Progress (5)	Submitted (3)	Under Review (1)	Assigned Back (0)	<b>Awarded (3)</b>	Closed (0)	
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**Frederick County-2025-COOP-New-000536**

Awarded

**Award Package/MOU**

**View documents** ▼

**Contingency Documents**

Project Name	Submitted Date	Proposed Amount	Awarded Amount
issues testing	8/23/2024	\$0.00	\$0.00





# Grants Management Section

## Grants Management

Search Grants

OAA State Agency Proposal - PP2024-2025

Open



Apply

Fiscal Year  
2025

### New Application

Open Date 8/1/2024  
Due Date 3/4/2025

### Renewal Application

Open Date 7/28/2024  
Due Date 9/10/2024

### Amend Application

Open Date 2/4/2025  
Due Date 2/21/2025

### Purpose

The grant is to support the individual city who are working towards prevention of opioids.

[View Details](#)



info@voaa.us



# Grants Management Section cont.

## OAA State Agency Proposal - PP2024-2025



**Asterisk (\*) indicates required field**

The Opioid Abatement Authority (OAA) is committed to working with cities, counties, and state agencies to assist in utilizing opioid settlement funds to help save lives in communities across the Commonwealth. Once you have started your application, please review the instructions carefully and if you have any questions, reach out to us at [info@voaa.us](mailto:info@voaa.us) and someone will be glad to assist.

**\* Application Type**

New  Renew

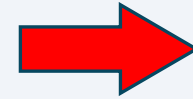
Cancel

Start




# Members

## Members



+ Invite Members

**Please select "Invite Member" to add those you would like to have access to edit your city/county/agency grant applications and/or reports."**

Name	Email	Role	Title	Status	Actions
testertwo Matt	mterrill+uat6@voaa.us	Primary	this is my title	Active	 Edit





# Historical Documents

## Historical Downloads

🔍 Search with Application Name

☰ Filter

Clear

Grant Type	Application Name	Project Name	Status	Fiscal Year	Document Type	Actions
State Agency (STAT)	Department of Forensic Science-2025-STAT-New-000817	Single test 2	Awarded	2025	Application Intake	<a href="#">👁 View/Download</a>
State Agency (STAT)	Department of Forensic Science-2025-STAT-New-000817	Single test 2	Awarded	2025	State Agency Summary Proposal	<a href="#">👁 View/Download</a>
State Agency (STAT)	Department of Forensic Science-2025-STAT-New-000817	Single test 2	Awarded	2025	MOU	<a href="#">👁 View/Download</a>
State Agency (STAT)	Department of Forensic Science-2025-STAT-New-000816	Single Test	Awarded	2025	Application Intake	<a href="#">👁 View/Download</a>
State Agency (STAT)	Department of Forensic Science-2025-STAT-New-000816	Single Test	Awarded	2025	State Agency Summary Proposal	<a href="#">👁 View/Download</a>
State Agency (STAT)	Department of Forensic Science-2025-STAT-New-000816	Single Test	Awarded	2025	MOU	<a href="#">👁 View/Download</a>



# Communications

## Communications

To notify an OAA employee directly, please use the @ sign followed by the employee's name (i.e. @first name last name).

All Communications

My Communications

Bookmarked

View By

Applications



Project Name

CO3 State Test 1

Fiscal Year

2026

Application Name

Department of Aviation-2026-STAT-New-001199

Post

Share an update...



To Department of Aviation-2026-STAT-New-001199



Share

Sort by:

Most Recent Activity

Search this feed...



This record was updated.  
February 3, 2025 at 1:50 PM

Status  
Awarded to Annual Reporting In-Progress



# Project Proposal Walkthrough

# For more information

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**(804) 629-2155 cell phone**

**[www.voaa.us](http://www.voaa.us)**

**Additional Training Session 4/16/25 @ 10am**

**Registration link at [www.voaa.us/abatement-academy](http://www.voaa.us/abatement-academy)**